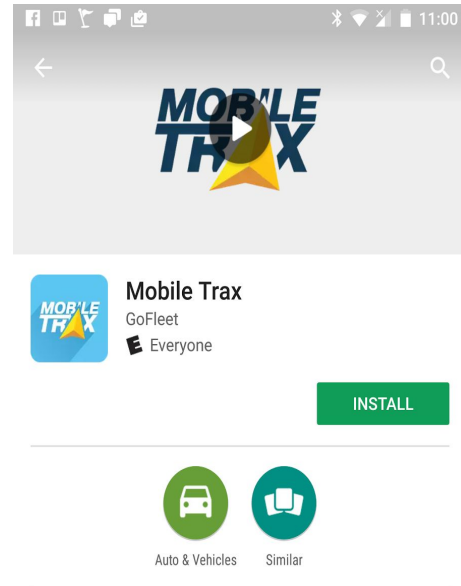


MobileTrax: Mobile Fleet Management



Step 1:

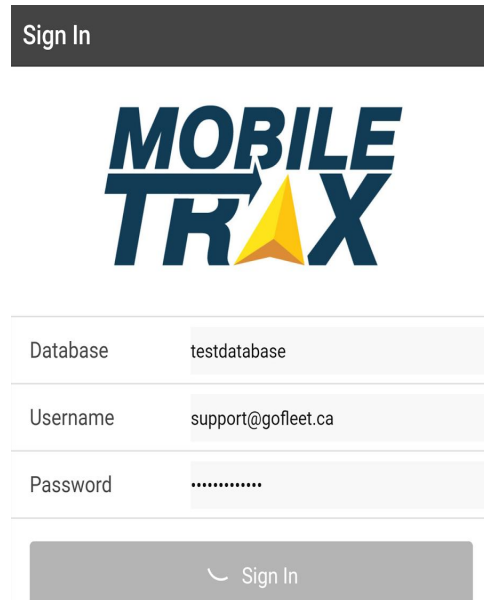
Download MobileTrax from [Google Play Store](#) or Apple Store.



Step 2:

Log in to the application with the username and password provided by your administrator.

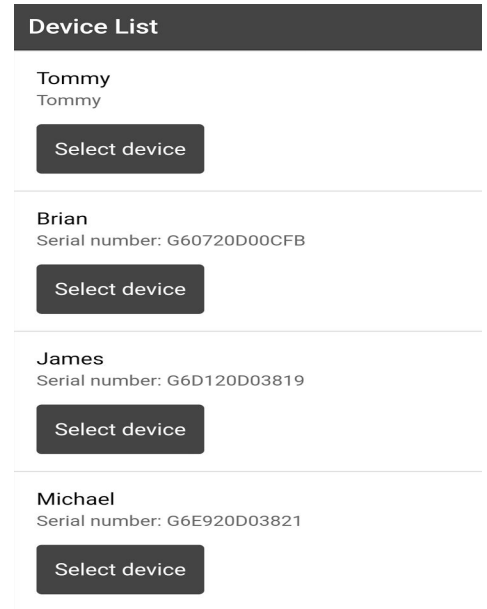
Tap **Sign In**.






Step 3:

Choose your Vehicle from the list.

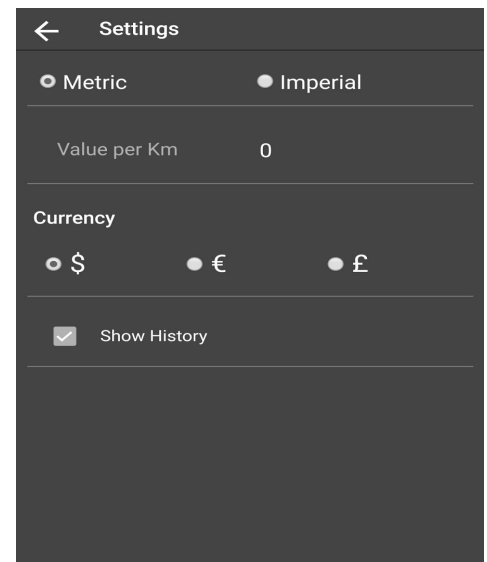


Step 4:

Configure your settings.

To access the setting page click on the icon “” and select **Settings**. In the setting tab you can control:

- 1) Measurement System (Metric or Imperial)
- 2) Value per KM for Business classified trips
- 3) Currency to use
- 4) Show History → If selected then Trips that are classified as business vs personal will still appear in the home page



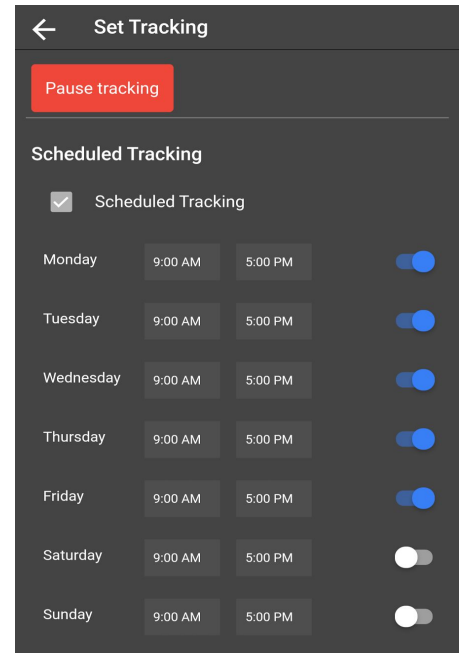


Step 5:

Set Tracking

In the set tracking page, you will be able to:

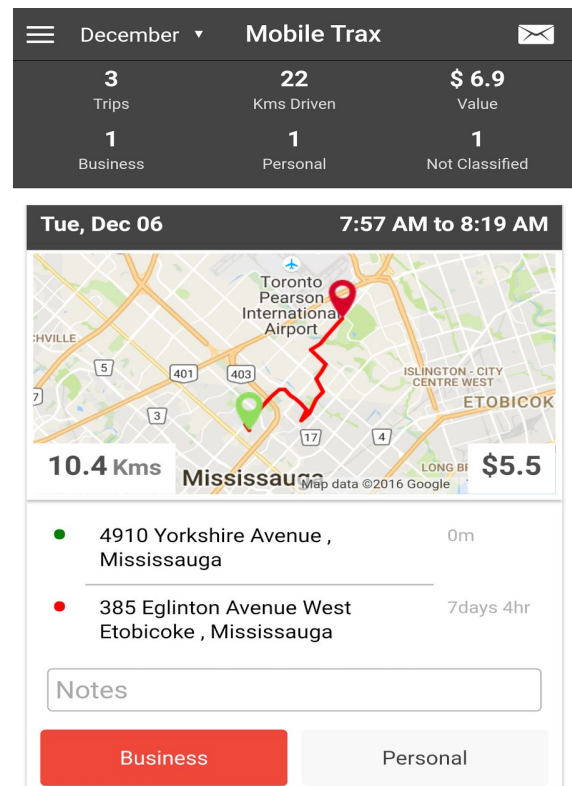
- 1. Pause and Resume tracking.
- 2. Set Scheduled Tracking
If checked, you can define which hours of each day you will be tracked. For example, 9 a.m. to 5 a.m. during weekdays, and no tracking on weekends.



Home Page:

You will be able to:

- 1. View trips from previous months.
- 2. View Total KM driven.
- 3. View total value of business trips.
- 4. View number of **Business** Vs **Personal** trips.
- 5. Add Notes to trips.
- 6. Classify Trips as **Business** Vs **Personal** trips.



MobileTrax: Mobile Fleet Management



How to contact GoFleet Support:

- 1) Click on the icon “☰”
- 2) Select **Support** → Type your message and click send.

