MobileTrax: Mobile Fleet Management

**Step 1:**
Download MobileTrax from [Google Play Store](https://play.google.com/store) or Apple Store.

**Step 2:**
Log in to the application with the username and password provided by your administrator.

Tap **Sign In**.
Step 3:
Choose your Vehicle from the list.

Step 4:
Configure your settings.

To access the setting page click on the icon “≡” and select Settings. In the setting tab you can control:
1) Measurement System (Metric or Imperial)
2) Value per KM for Business classified trips
3) Currency to use
4) Show History → If selected then Trips that are classified as business vs personal will still appear in the home page
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**Step 5:**
Set Tracking
In the set tracking page, you will be able to:

1. Pause and Resume tracking.
2. Set Scheduled Tracking
   If checked, you can define which hours of each day you will be tracked. For example, 9 a.m. to 5 a.m. during weekdays, and no tracking on weekends.

**Home Page:**
You will be able to:
1. View trips from previous months.
2. View Total KM driven.
3. View total value of business trips.
4. View number of Business Vs Personal trips.
5. Add Notes to trips.
6. Classify Trips as Business Vs Personal trips.
How to contact GoFleet Support:

1) Click on the icon “≡”
2) Select Support → Type your message and click send.